



# Central Union Mission

2600 12th Street, N.E., Washington, D.C. 20018  
Office 202-745-7118 | 202-MISSION | Fax 202-232-7072  
info@missiondc.org | www.missiondc.org  
CFC #85786 | United Way #9617

## Donor Stock Giving Instructions

Dear Donor:

Central Union Mission maintains an account with BB&T Bank, to receive non-trust related stock gifts. The donor should notify BB&T of their intention to make a gift of stock to The Central Union Mission. By completing the attached **Stock Transfer Form (PDF)** your broker can easily transfer stock to Central Union Mission. Your broker will need BB&T's DTC number located at the top of the form to transfer stock to the mission's investment account. Also, the **Gift Details** section of the form will need to be completed by either the donor or broker and faxed to Kristin Coggins, BB&T Philanthropic Services Group, fax: 919-716-9086 and Central Union Mission at fax: 202-745-1103. If you have any questions, Kristin Coggins can be reached at 919-716-9457 or at [KCoggins@BBandT.com](mailto:KCoggins@BBandT.com).

If you require any additional information please contact our CFO, Sally Cox at 202-745-7118 x270 or our Director of Administration, Wanda Spence at 202-745-7118 x261.

All our services, including food, shelter, clothing, education and rehabilitation, are provided free of charge thanks to the faithful support of our donors. Thank you for your gift that enables us to provide these services and for continuing to be a great encouragement to the Mission family and to me personally.

Respectfully,

Wanda L. Spence  
Director of Administration  
Central Union Mission  
PO Box 96763  
Washington DC 20090-6763  
202-745-7118 ext 261  
202-745-1103 fax  
email: [wspence@missiondc.org](mailto:wspence@missiondc.org)  
web: [www.missiondc.org](http://www.missiondc.org)



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## Stock Gift Processing BB&T Philanthropic Services Group Transfer Instructions

### Information for Delivering Broker to Initiate Transfer via DTC:

#### Stock Gift Instructions for Donors

**Account Name:** Central Union Mission

**Account Number:** 1652000436

**BB&T -DTC Number:** 5385

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### GIFT DETAILS

Fax a copy of the completed form to: BB&T Philanthropic Services Group, Attention: Kristin Coggins, fax: 919-716-9086.

DELIVERING BROKERAGE FIRM: \_\_\_\_\_

BROKER NAME/PHONE NUMBER: \_\_\_\_\_

BROKER EMAIL ADDRESS: \_\_\_\_\_

SECURITY NAME: \_\_\_\_\_

SECURITY CUSIP/TICKER: \_\_\_\_\_

SHARE/STOCKS: \_\_\_\_\_ PAR/BONDS: \_\_\_\_\_

DONOR NAME/PHONE NUMBER: \_\_\_\_\_

DONOR'S ADDRESS: \_\_\_\_\_

THIS GIFT SHOULD BE APPLIED TOWARDS: \_\_\_\_\_

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All questions may be directed to Kristin Coggins, BB&T Philanthropic Services Group  
phone: 919-716-9457 | fax: 919-716-9086, mail code: 172.01.14.00